



CAREER OPPORTUNITIES

Sui Northern Gas Pipelines Limited (SNGPL) is leading gas utility company of the country engaged in the business of transmission and distribution of natural gas in Punjab, Khyber Pakhtunkhwa, Azad Kashmir and Federal Capital. We are looking for qualified professionals who can contribute in Company's success in changing business dynamics while entering into new business ventures as well. We have following career term openings at present:

Sr #	Position & Grade	Minimum Qualification	Minimum Experience	Maximum Age Limit (Years)
1.	Engineer (Grade II - III)	M.Sc. (Engineering) OR B.Sc. (Engineering) in Chemical, Mechanical, Civil, Electrical/Electronics, Telecom/ Communication, Petroleum & Gas, Metallurgy & Materials, Mechatronics	Nil 0 - 1 Year	Grade-III = 35 Grade-II = 32
2.	Officer (Grade II-III) (Administration, Retail Sales, Corporate Sales, Stores, Procurement etc.)	18 years schooling OR 16 years schooling with HEC accredited/ recognized degree in Management, Business Administration, Public Administration, Marketing, Logistics/ Supply Chain Management, Economics, Mathematics, Statistics	0 - 2 Years 1 - 3 Years	Grade-III = 35 Grade-II = 32
	Officer HR (Grade II - III)	M. Phil/ MS/ MBA with specialization in HR (18 years schooling) MBA(HR)/ Masters in HRM/BBA-HR (4 years) (16 years schooling)	0 - 2 Years 1 - 3 Years	
	Officer Law (Grade II - III)	Law Graduate with 18 years schooling OR 16 years schooling	0 - 2 Years 1 - 3 Years	
3.	Executive Accountant/ Officer (Grade IV) (Accounts, Compliance, Audit, Finance, Treasury, Billing etc.)	CA/CMA	Nil	38
4.	Information Security Officer (Grade II - III)	M.Sc.[CS]/ MBA (IT)/ BBA(IT)/ BCS (4 years) / B.Sc. (Engineering - IT)	1 - 3 Years	Grade-III = 35 Grade-II = 32
	Systems Administrator- AIX/Linux (Grade II - III)			
	Apps/ Database Administrator (Grade II - III)			

We are equal opportunity employer offering competitive remuneration package and excellent career growth.

- Visit OTS website (www.ots.org.pk) for detailed Job description, eligibility criteria and submission of applications. Last date for submission of online application is August 04, 2025.
- Job details and eligibility criteria are also given on SNGPL website (www.sngpl.com.pk).
- Candidates meeting the eligibility criteria will be invited for computer based test by OTS.
- The Company reserves the right to accept or reject any application and decision of the Company shall be final.
- Degree forming the basis of application must have been completed in all respects before closing date of advertisement. Candidates awaiting results are not eligible to apply.
- Academic degree forming the basis of appointment must be recognized & verified by HEC.
- Equivalence Certificate of HEC is required against all degrees from abroad.
- For qualified Engineers, registration with PEC is compulsory.
- For CA & CMA applicants Membership of concerned professional institute/body is Mandatory.
- Minimum age limit is 21 Years.
- The minimum experience requirement is post qualification/ post membership experience of executive level.
- The Company has reserved 2% of the positions for disabled persons. However, disabled persons may also apply against open merit.
- Please note that no TA/DA would be given to the shortlisted candidates called for test/ interview.
- All eligible applicants are advised to send their printed online application form, along with the deposit slip and copies of requisite documents, to the Manager Operations OTS, Office No. 01, Central Avenue, Bahria Town, Phase VI, Islamabad. For further information, please contact UAN: 051-111-687-222 or email: info@ots.org.pk



Position: Engineer Grade (II-III)

Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas (KRAs)
Engineer (Grade II)	B.Sc. (Engineering) in <ul style="list-style-type: none">• Chemical• Mechanical• Civil• Electrical/Electronics• Telecom/Communication• Petroleum & Gas• Metallurgy & Materials• Mechatronics (Registration with PEC)	Nil	32	The given KRAs are not all inclusive. Depending upon posting, JDs/KRAs will include one or more of following main functions: <ul style="list-style-type: none">• Operation & maintenance of distribution & transmission line.• To participate in vigilance activities for reduction of Gas losses.• Check and follow-up on Underground Leakage Identification and Rectification activities.• Prepare reports and follow-up on Gas Theft complaint.• Development & Operations/Management of Compressor Stations.• Check/monitor the functioning of compressor stations as per specifications of Gas Control.• Installation and commissioning of rotary & static equipment.
Engineer (Grade III)	M.Sc. (Engineering) OR B.Sc. (Engineering) in <ul style="list-style-type: none">• Chemical• Mechanical• Civil• Electrical/Electronics• Telecom/Communication• Petroleum & Gas• Metallurgy & Materials• Mechatronics (Registration with PEC)	Nil 1 Year	35	<ul style="list-style-type: none">• Prepare Daily Pressure Flow Data and Pack calculation• Arrange/monitor/conduct ROW patrolling of the pipeline network.• Schedule Cathodic Protection surveys of Transmission and Distribution networks.• Compile and maintain quality records in accordance with the approved Quality Plans/Project Specifications.• Monitor site/construction activities• Arrange inspection, repair & flow proving of industrial/Commercial/Domestic meters.• Attend leakage rectification/ low pressure /meter replacement & emergency complaints.• Operation, maintenance & monitoring of Microwave Digital Radio System installed at company offices.• Operations, Maintenance & Backups of the Transmission SCADA Terminals/ Workstations and development of SCADA HMI Drawings.

Essential Skill Requirements

- Proficient in use of IT Skills
- Good Oral and Written Communication Skills
- Good Team Player
- Problem Solving & Analytical Skills
- Planning & Execution Skills
- Adaptability and Learning Skills

Place of Posting:

Anywhere in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.

Position: Officer (Grade II-III)
(Administration/Retail Sales/ Corporate Sales/Stores/Procurement HR/Law)

Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas (KRAs)
Officer (Grade II) (Administration, Retail Sales, Corporate Sales, Stores, Procurement etc.)	18 years schooling OR 16 years schooling with HEC accredited/ recognized degree in <ul style="list-style-type: none"> Management Business Administration Public Administration Marketing Logistics/ Supply Chain Management Economics Mathematics Statistics 	Nil 1 Year	32	<p>The given KRAs are not all inclusive. Depending upon posting, JDs/KRAs will include one or more of following main functions:</p> <ul style="list-style-type: none"> Provide administrative support and ensure disciplined work environment. Process Attendance. Maintain transport fleet. Make arrangements for security of man & material. Process new gas connection applications submitted by consumers and meet the annual targets. Perform/ supervise all sales activities required to expand consumer base. Redressal of complaints from all consumers and applicants. Calculation of Load Projection of Demand & Supply. Development of new schemes, surveys & cost estimates of pipeline involved. To carry out and efficiently managing the procurement process, securing favorable terms with suppliers, controlling costs and ensuring compliance to PPRA Rules. Inventory management including accurate stock levels, order management and inventory controls. To carry out and monitor stores operations and management.
Officer (Grade III) (Administration, Retail Sales, Corporate Sales, Stores, Procurement etc.)	18 years schooling OR 16 years schooling with HEC accredited/ recognized degree in <ul style="list-style-type: none"> Management Business Administration Public Administration Marketing Logistics/ Supply Chain Management Economics Mathematics Statistics 	2 Years 3 Years	35	
Officer HR (Grade II)	M. Phil/ MS/ MBA with specialization in HR (18 years schooling) MBA(HR)/ Masters in HRM/BBA-HR (4 years) (16 years schooling)	Nil 1 Year	32	<ul style="list-style-type: none"> Assist in the recruitment process. Maintaining industrial peace by engaging CBA for positive negotiations and results. Deal with establishment functions including processing of transfers/leaves /retirement /resignation cases/NOCs etc. Assist in promotion process. Conduct Training Need Analysis of the executives on the basis of the annual appraisal reports. Implementation of Performance Management System Liaison with HR Consultants/Firms Maintain/ ensure timely preparation para-wise comments/ replies of all legal cases. Handling of Recovery Suits Public dealing regarding legal cases. Vetting of legal documents & agreements with outside agencies. Arrange expert legal advice. Engage with Company Lawyers for filing/ proceeding of legal suits.
Officer HR (Grade III)	M. Phil/ MS/ MBA with specialization in HR (18 years schooling) MBA(HR)/ Masters in HRM/BBA-HR (4 years) (16 years schooling)	2 Years 3 Years	35	
Officer Law (Grade II)	Law Graduate with 18 years schooling OR 16 years schooling	Nil 1 Year	32	
Officer Law (Grade III)	Law Graduate with 18 years schooling OR 16 years schooling	2 Years 3 Years	35	

Essential Skill Requirements:

- Problem Solving & Analytical Skills
- Proficient in use of IT Skills
- Good Oral and Written Communication Skills
- Good Team Player
- Knowledge of OGRA regulations.
- Sound knowledge of PPRA Rules
- Sound knowledge of Civil Laws of Pakistan & Gas Theft Act.
- Adaptability and Learning Skills

Place of Posting

- Any where in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.

Position: Executive Accountant/Officer (Grade-IV)
(Accounts/Compliance/Audit /Finance/Treasury/Billing)

Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas
Executive Accountant/ Officer (Grade-IV)	CA/CMA (Professional Membership)	Nil	38	<p>The given KRAs are not all inclusive. Depending upon posting JDs/KRAs, will include one or more of following main functions:</p> <ul style="list-style-type: none"> • Monitor all monetary transactions (Receipts & Payments). • Process salaries, etc. and different kinds of claims of employees/ contractors. • Maintain strict control over spending by departments to keep them within the budgetary limits. • Ensure timely entry of all financial transactions in ORACLE financials. • Facilitate verifications of record/documents required by Auditors. • Conduct internal audit of assigned sections/ departments. • Examine and ensure that all activities and transactions are strictly in accordance with the policies & procedures of the Company and the SECP (Securities & Exchange Commission Pakistan). • Analysis of capital works and maintenance of commissioning status received from regions. • Respond to OGRA queries raised in connection with revenue requirement petition. • Preparation, compilation and presentation of Revenue Budget and Agenda item for submission to BOD. • Monthly reconciliation of all banks and Area Imprest accounts/ profit on deposit accounts. • Arrange resolution of non-billing cases. • Ensure timely meter reading and billing of all categories of gas consumers. • Ensure that all defect reports of defective meters prepared and forward to concerned department. • Attend consumers' complaints and resolve their genuine billing problems. • Check/ report any violation of contract, misuse, pilferage of gas and report to concerned department and maintain the record of FPRs of all categories of consumers. • Ensure calculation of accurate billing on the basis of FPRs, meter tampering, direct by pass, efficient performance on CC&B and resolve all billing complaints received in the office. • Ensure recovery of bills.

Essential Skill Requirements:

- Sound knowledge of Accounting concepts, standards and Financial Statements
- Capability of Financial Analysis
- For CA professionals, preference will be given to applicants having experience/training with big 04 firms.
- Command over Microsoft Office applications, e.g. Excel, Word, Power Point etc.
- Good Oral and Written Communication Skills
- Ability to write effective Letters and Reports
- Knowhow of Utility Billing procedures
- Knowledge of OGRA regulations
- Sound knowledge of Public Sector as well as international accounting concepts
- Familiar with SECP Regulations
- Problem Solving & Analytical Skills

Place of Posting

- Any where in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.

Position: Officer (Grade II-III)
(Information Security Officer)

Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas
Information Security Officer (Grade II)	M.Sc.(CS)/ MBA (IT)/ BBA(IT)/ BCS (4 years) / B.Sc. (Engineering - IT)	1 Year	32	<p>The given KRAs are not all inclusive. Depending upon posting, JDs/KRAs will include one or more of following main functions:</p> <ul style="list-style-type: none"> • Implement and maintain information security policies, standards and controls. • Monitor security tools (SIEM, EDR, firewalls, PAM) for potential threats and vulnerabilities. • Participate in incident response activities, including investigation and documentation. • Coordinate with IT teams for the deployment of security controls and risk mitigation measures. • Conduct periodic security reviews, audits and risk assessments. • Manage endpoint security solutions, including antivirus, EDR. Stay updated on emerging threats and propose relevant security improvements. • Contribution to offensive security initiatives, including vulnerability assessments, basic penetration testing and identification of exploitable weaknesses in the organization's environment. • Support user awareness programs and promote security best practices.
Information Security Officer (Grade-III)		3 Years	35	

Essential Skill Requirements:

- Interface with vendors to rectify problems and recommend hardware/ software solutions
- Good Oral and Written Communication and Presentation Skills
- Ability to work autonomously on various problems
- Ability to perform multitasking
- Ability to work with internal & external teams

Place of Posting

- Any where in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.

Position: Officer (Grade II-III)
(Systems Administrator - AIX / Linux)

Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas
Systems Administrator - AIX / Linux (Grade II)	M.Sc.(CS)/ MBA (IT)/ BBA(IT)/ BCS (4 years) / B.Sc. (Engineering - IT)	1 Year	32	<p>The given KRAs are not all inclusive. Depending upon posting, JDs/KRAs will include one or more of following main functions:</p> <ul style="list-style-type: none"> • Administer and maintain AIX & Linux servers across production, development and testing environments. • Install, configure and optimize operating systems and infrastructure components. • Manage storage provisioning, decommissioning and performance across SAN environments. • Ensure server stability, availability and compliance with IT policies. • Handle system upgrades, migrations, backups and disaster recovery planning. • Script automation tasks using Shell/Bash to streamline operations. • Monitor and manager SLA adherence, vendor escalations and support contracts. • Conduct audits and proactively maintain compliance with OEM best practices. • Delivery 24/7 support and timely incident resolution. • Contribute to operational improvements through research and technical recommendations. • Design system architecture with focus on security, scalability and recovery. • Perform capacity planning, health checks, patching and monitoring. • Deep understanding of virtualization concepts. • Exhibit strong analytical and team collaboration skills. • Documentation and presentation proficiency using Microsoft Office Tools.
Systems Administrator - AIX / Linux (Grade-III)		3 Years	35	

Essential Skill Requirements:

- Interface with vendors to rectify problems and recommend hardware/ software solutions
- Good Oral and Written Communication and Presentation Skills
- Ability to work autonomously on various problems
- Ability to perform multitasking
- Ability to work with internal & external teams

Place of Posting

- Any where in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.

Position: Officer (Grade II-III)
(Apps/ Database Administrator)

Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas
Apps/ Database Administrator (Grade-II)	M.Sc.(CS)/ MBA (IT)/ BBA(IT)/ BCS (4 years) / B.Sc. (Engineering - IT)	1 Year	32	<p>The given KRAs are not all inclusive. Depending upon posting, JDs/KRAs will include one or more of following main functions:</p> <ul style="list-style-type: none"> • To proactively monitor the database systems to ensure secure services with minimum downtime. • Installation, upgradation & migration of database servers/application servers. • Responsible for problem escalation to oracle development team and third parties as appropriate. • Responsible for improvement and maintenance of the database/application servers to include rollout and upgrades. • Responsible for implementation and release of the database/application server changes as submitted by the development team. • Backing up and recovery of databases from a variety of sources (RAM, cold hot) • Cloning & Patching for Bugs fixing, troubleshooting and administration. • Design system architecture with focus on security, scalability and recovery. • Deep understanding of Database concepts. • Exhibit strong analytical and team collaboration skills. • Documentation and presentation proficiency using Microsoft Office Tools.
Apps/ Database Administrator (Grade-III)		3 Years	35	

Essential Skill Requirements:

- Interface with vendors to rectify problems and recommend hardware/ software solutions
- Good Oral and Written Communication and Presentation Skills
- Ability to work autonomously on various problems
- Ability to perform multitasking
- Ability to work with internal & external teams

Place of Posting

- Any where in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.

INSTRUCTIONS FOR THE APPLICANTS

1. Last date for submission of applications is 04.08.2025.
2. A candidate can apply against one position only. In case of multiple applications, only first application submitted will be considered. If the applicant is not eligible against first application then his next application will be considered.
3. The Company has reserved 2% of the positions for disabled persons. However, disabled persons may also apply against open merit in addition to the positions earmarked for disabled quota.
4. Candidates with any 3rd division in entire educational career will not be considered.
5. Only the qualifications obtained from HEC recognized Institutions/Universities will be considered.
6. Degree forming the basis of application must have been completed in all respects before closing date of advertisement.
7. Candidates awaiting results are not eligible to apply.
8. Applicants having relevant qualifications as specified against each post will be considered.
9. Minimum age limit is 21 Years.
10. The minimum experience requirement is post qualification / post membership experience of executive level.
11. For engineering applicants Membership of Pakistan Engineering Council is mandatory.
12. For CA & CMA applicants Membership of concerned professional institute/body is Mandatory.
13. Permanent employees of SNGPL are required to apply after obtaining NOC.
14. Application Form can be downloaded from Open Testing Service (OTS) website (www.ots.org.pk).
15. Candidates shall submit Application Form duly filled in along with test fee of Rs. 175/- in favor of OTS, Copy of CNIC, two recent passport size photographs, Domicile, Experience Certificates, Disability Certificate (if applicable) and all Academic Degrees/DMCs/Certificates directly to OTS through courier on the address mentioned on Application Form.
16. Challan Form for submission of fee is attached with application form downloaded from OTS website.
17. Deposited amount is nonrefundable / nontransferable.
18. In case of non-receipt of roll number slips, candidates may download their roll number slips from OTS website and take it to Test Center along with their original CNIC.
19. Sample paper are available on OTS website.
20. Only Shortlisted applicants will be invited for Computer Based Test (CBT).
21. Results of Test (CBT) will be shown on screen of applicants on completion of test as well as on website of OTS.
22. Minimum passing marks in test (CBT) are 60. However, candidates will be invited for interview @ 1:3 (Three candidates against every position) in top order of merit.
23. No TA/DA would be given to the shortlisted candidates called for test/ interview.
24. SNGPL may stop / abandon the process of recruitment against any or all the advertised positions without any reason.